

UTLA Initial Proposal-05-12-22  
District Counter 08/25/22  
UTLA Counter 01/19/23  
District Counter 01/26/23  
District Counter 02/15/23  
District Counter 03/06/23

## ARTICLE XXIX

### CHARTER CO-LOCATION

In addition to creating a working group led by the chapter chair or designee, LAUSD and UTLA agree to the following new Article relating to co-location issues:

- 1.0 When any charter school visit is conducted at a school for the purpose of examining the campus configuration for co-location, sometimes referred to as a “walk through,” the site administrator will ~~shall~~ invite the UTLA chapter chair to participate.
- 2.0 By December 1st and February 1st of each school year, the District will provide UTLA with any completed “Proposition 39 Facilities Request” forms. **[CCL]**
- 3.0 At each school with a co-located charter school, UTLA shall have the right to designate, pursuant to its procedures, one employee to serve as the co-location coordinator. Annually, UTLA shall provide to each site administrator the name of the UTLA co-location coordinator. A UTLA co-location coordinator shall be invited and allowed to participate in all co-location related trainings provided to co-location administrators. **[CCL]**
- 4.0 The UTLA co-location coordinator shall be invited to all meetings relating to the development of campus Shared Use Agreement for schools identified for co-location for the following year. Upon completion or amendment of Shared Use Agreement, the site administrator will provide the colocation coordinator with a copy. **[CCL]**
- 5.0 At any school that is identified for co-location for the following year, the school’s Safety Committee – which shall include the UTLA colocation coordinator – shall review school issues related to co-location, including: **[CCL]**
  - (1) Ensuring that appropriate space for implementation of essential school programs.
  - (2) Providing input with respect to the Shared Use Agreement.
  - (3) Addressing concerns regarding the implementation of the Shared Use Agreement.
  - (4) Providing input to the Local School Leadership Council for decisions related to co-location.

~~6.0 OVER-ALLOCATION: At all co-located sites, rooms and space not utilized by the charter school for core subject classrooms shall be returned to the home school by LAUSD Norm Day. Space returned to the District school will not be accessible to the charter school. Additionally, the percentage of usage will be adjusted accordingly.~~

7.0 ALTERNATE AGREEMENTS: Twice each year, the District shall provide copies of new alternate agreements, once fully-executed, in monthly reports of all alternate agreements. All alternate agreements must be approved by the Board of Education.

8.0 COMMUNITY SCHOOLS: Any school that is designated a Community School transformation school shall be protected from reconstitution, new charter co-location, or renewed charter co-location. Additionally, the District shall re-locate any co-located charter on a school campus granted community school status through the District's Community School Initiative. Schools designated by the District as Community Schools shall be provided, to the extent allowable by law, additional consideration when determining Proposition 39 colocation offers. This provision shall not be subject to the grievance process of Article V.

9.0 RENEWALS: All charter co-location leases shall be on a year-to-year basis and shall be based on meeting the established vision and needs of the community being served.

10.0 PARENT OUTREACH: No later than January 15 of each academic year, the District shall notify parents at affected schools in writing that their school is threatened by co-location. The district shall provide requested resources to the affected school(s) in order to provide additional parent outreach.

11.0 In order to ensure that every incoming student has the opportunity to attend their public school of residence, charter schools must annually code UNUSED OR UNDERUTILIZED classrooms to accommodate the additional students and staff at the District school.